PROSPECTUS (HOM)

2026 - 2029

NATIONAL HOMOEOPATHY RESEARCH INSTITUTE IN MENTAL HEALTH (NHRIMH)

Under

Central Council for Research in Homoeopathy (CCRH)
Ministry of Ayush

Affiliated to

The Kerala University of Health Sciences (KUHS)

Sachivothamapuram P.O., Kottayam- 686 532
Kerala

Phone: 0481-2436322 (Officer Incharge), 0481-2434325 (Principal Incharge)

E-mail: nhrimhkottayam@ccrhindia.nic.in

Website: http://www.nhrimh.ac.in

ABOUT US

The Ministry of Ayush was formed on 9th November 2014 to ensure focused attention for the development of education and research in Ayurveda, Yoga and Naturopathy, Unani, Siddha, Sowa Rigpa, and Homoeopathy. Earlier, it was known as the Department of Indian System of Medicine and Homoeopathy (ISM&H), which was created in March 1995 and later renamed as the Department of Ayush in November 2003.

The Central Council for Research in Homoeopathy (CCRH) is an autonomous organization under the Ministry of Ayush and was established on 30th March 1978 under the Societies Registration Act, 1860, with the following main objectives:

1. To undertake research programs in Homoeopathy on scientific lines.
2. To propagate knowledge and disseminate information pertaining to research in homoeopathy.
3. To undertake experimental studies in connection with causation, mode of spread, prevention, and treatment of diseases.
4. To initiate, aid, develop, and coordinate scientific research in different aspects of homoeopathy, which is fundamental and applied.
5. To exchange information with other institutions, associations, and societies interested in objectives similar to those of CCRH.

The **National Homoeopathy Research Institute in Mental Health (NHRIMH), Kottayam, Kerala,** is a premier institute under the Central Council for Research in Homoeopathy (CCRH). This was established as a Regional Research Institute in Homoeopathy and was upgraded to Central Research Institute in 1982. In 2016, the institute was further upgraded to the National Homoeopathy Research Institute in Mental Health (NHRIMH) with the objective of introducing postgraduate and doctoral programs in homoeopathy. The Institute provides high-quality treatment in various medical specialties and concentrates on research, especially in psychiatric illness and allied health conditions. The first batch of students was admitted during the academic session 2018-21 in 02 subjects, viz., Psychiatry and Practice of Medicine.

VISION:

To grow as a center of excellence and global leader in health care, especially in mental health & homoeopathy, through outstanding patient care services, high-quality research, and academic programs.

MISSION:

To develop an academic institute of excellence with international standards, this would in turn be developed as an institute of national importance.

- To promote patient-focused health care service through an integrated, comprehensive, accessible, and affordable approach.
- To pursue a culture of holistic health care akin to the philosophy and principles of homoeopathy.
- To conduct pedagogic research and provide state-of-the-art medical education.

- Readiness to take a pioneering role in innovative treatment of mental health in the society and conducting clinical research.

GOALS:

1. To facilitate accessible and affordable quality education that leverages the students with scholarly and professional skills and moral principles in a global perspective;
2. To encourage faculty and students to undertake research to address basic and regional health problems;
3. To integrate national and international perspectives into fundamental missions of teaching, research, patient care, training, and consultancy;
4. To build a wealth of academic resources for sustainable development.
5. To engage in transferring of knowledge to the society in order to strengthen and elevate the community potential.
6. To increase the competitiveness of India in Homoeopathy at the global level.

OBJECTIVES:

1. To promote and develop Homoeopathy as a part of the national health care delivery system;
2. To produce a well-trained competitive, efficient postgraduates in homoeopathy in the specialties of Psychiatry and Practice of Medicine.
3. To conduct research on various aspects of Mental Health conditions and the various clinical conditions under the Department of Practice of Medicine through Homoeopathy and encourage doctoral and post-doctoral programs;
4. To assist in providing quality health care services and facilities for research, evaluation, training, consultation, and guidance related to homoeopathy;
5. To conduct experiments and develop patterns of teaching in postgraduate education on various aspects of homoeopathy.

PROHIBITION OF RAGGING

Statutory Information:

SAY NO TO RAGGING

What Constitutes Ragging: - Ragging constitutes one or more of any of the following acts:

a) Any conduct by any student or group of students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness towards fresher or any other student;
b) Indulging in unruly or indiscipline activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other students;
c) Asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student;
d) Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher;
e) Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students;
f) Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students;

g) Any act of physical abuse including all variants of it; sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;

h) Any act or abuse by spoken words, e-mails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student;

i) Any act that affects the mental health and self-confidence of a fresher or any other student; with or without intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other students.

Administrative action in the event of ragging:-

The Institution shall punish a student if found guilty of ragging after following the procedure and in the manner prescribed herein under:

a) The Anti-Ragging Committee of the Institution shall take an appropriate decision, in regard to punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident or ragging established in the recommendations of the Anti-Ragging Squad.

b) The Anti-Ragging Committee may, depending on the nature and gravity of the guilt established by the Anti-Ragging Squad, award to, to those found guilty, one or more of the following punishments, namely;

   i. Suspension from attending classes and academic privileges.
   ii. Withholding/Withdrawing scholarship/fellowship privileges.
   iii. Debarring from appearing in any test/ examination or other evaluation process.
   iv. Withholding results.
   v. Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
   vi. Suspension/expulsion from the hostel.
   vii. Cancellation of admission.
   viii. Rustication from the Institution for period ranging from one to four semesters.
   ix. Expulsion from the Institution and consequent debarring from admission to any other institution for a specified period.
   Provided that where the persons committing or abetting the act or ragging are not identified, the institution shall resort to collective punishment.

c) An appeal against the order or punishment by the Anti-Ragging Committee shall lie,

   i. In case of an order of an Institution, affiliated to or constituent part, of a university, to the Vice-Chancellor of the University;
   ii. In case of a university, to its Chancellor;
   iii. In case of an institution of national importance created by an Act of Parliament, to the Chairman or Chancellor of the Institution, or as the case may be.

Students in distress owing to ragging related incidents can access National Anti-Ragging Help Line (UGC Crisis Hotline) 24X7 Toll Free Number- 1800-180- 5522 & (helpline@antiragging.in)

CONTENTS		
1.1	Introduction	7
1.2	Courses	7
1.3	Management	7
1.3.1	Governing Council	8
1.3.2	Institute Finance Committee	8
1.3.3	College Council	8
1.4	Administrative set-up	9
1.5	Campus	9
Section-2		
2.1	Hospital Services	9
2.1.1	Out Patient Department	9
2 1.2	In Patient Department	9-10
2.2	Specialty Clinics	10
2.3	Occupational Therapy Department	10
2.4	Physical Medicine and Rehabilitation Department	10
2.5	Speech Therapy	10
2.6	Special Education Services	11
2.7	Medical and Psychiatric Social Work Services	11
2.8	Diet Counseling Services	11
2.9	Laboratory Facilities	11
2.10	Other Medical Facilities	11
2.11	Community Health/Outreach Health Programs	12
2.12	Camp for Socially Backward Group	12
2.13	Epidemic Control Cell	12
2.14	National Service Scheme	12
2.15	Other Facilities	13
Section-3		
3.1	Library &Information Services	13
3.2	Publications	13
Section-4		
4.1	Seminars and Workshops	13
Section-5		
5.1	Academic Programs	14
5.2	Teaching Faculties	14
Section-6		
6.1	MD(Hom) Courses	15
6.2	Allotment of Seats	15
6.3	Counselling and Admission process	15
6.4	Working hours	15
6.5	Rules for Admission	15
6.6	Condition of Admission	15-16
6.7	Certificate and Documents to be submitted	16-17
6.8	Private Practice/Part time Employment	17
Section– 7		
7.1	Institute Regulations	17-18

7.2	Attendance & Leave	18
7.2.1	Leave of Post graduate Trainees	18
7.3	Cancellation of studentship	18-19
7.4	Training	19
Section-8		
8.1	Stipend	20
Section-9		
9.1	Fees, deposits and other Payments	21-22
Section-10		
10.1	Discipline and Duties	23-28
Section–11		
	Indiscipline/Misconduct	29
Section12		
	Power to revise/Modification	29
ANNEXURES		
1.	Proforma for Bond by student	30
2.	Proforma for Undertaking by Student	31-32
3.	Format for Hostel Accommodation	33-34
4.	Proforma for Caste Certificate (SC/ST)	35-36
5.	Proforma for OBC Certificate	37-38
6.	Proforma for OBC Declaration	39
7.	Format for EWS Certificate	40-41
8.	Proforma for Self Educational Gap Affidavit	42
9.	Proforma for Medical Certificate	43
10.	Format for Certificate of Disability	44
11.	Proforma for Anti-ragging affidavit by student	45
12.	Proforma for Anti-ragging affidavit by parent / legal guardian	46
13.	Proforma for undertaking by parent/legal guardian	47

SECTION -1

1.1 INTRODUCTION

The National Homoeopathy Research Institute in Mental Health, Kottayam, is the only Postgraduate Academic Institute under the Central Council for Research in Homoeopathy, Ministry of Ayush, Govt. of India.

His Holiness Swamy Athuradasji, in the year 1968, established a Homoeopathic Research Centre at the Athurasramam Homoeopathic Medical College at Kurichy village, Sachivothamapuram, Kottayam, under a Grant in Aid scheme of the Central Government**.** This institute was taken over by the Government of India in 1974 and developed as a regional research institute with a 25-bed indoor facility and started functioning under the setup of Kerala State Homoeopathic Hospital. This was upgraded in 1982 to the Central Research Institute for Homoeopathy with 50-bed indoor facilities. In the year 2009, the Institute started functioning in its own building, constructed on 1.78 acres of land allotted by the Government of Kerala. Subsequently, the state government allotted 7.59 acres of additional land for its further development.

In 2016, the Central Research Institute was further upgraded to that of the National Homoeopathy Research Institute in Mental Health (NHRIMH) with the objective of introducing academic programs to enhance its research outcomes. It is mandated to conduct postgraduate programs in Psychiatry and Practice of Medicine specialties and PhD programs. Since its establishment, the Institute has provided high-quality treatment for various clinical conditions and also focused on quality research, especially in psychiatric conditions.

The Institute has a Governing Council (GC) and an Institute Finance Committee (IFC) with functional and financial autonomy for smooth functioning. The rules prescribed by the Central Government relating to service matters are applicable to the employees of the Institute. The Institute has comprehensive facilities for research, teaching, and patient care.

The Hostel blocks for ladies and gents was inaugurated by the Hon'ble Union Minister for AYUSH, Ports, Shipping, and Waterways in September 2022. It is functioning in a total area of 5595.60 sq.m with 16 single rooms and 37 double rooms in the Gents Hostel block, having an overall capacity for 90 occupants. The Ladies Hostel block has 7 single rooms and 43 double rooms with a total capacity of 93 occupants.

All postgraduate trainees are mandated to stay in the hostel.

1.2 . COURSES

The Institute is conducting M.D (Hom) courses in the specialty of Psychiatry and Practice of Medicine and affiliated to Kerala University of Health Sciences, Thrissur, Kerala. The Institute also approved as recognized PhD research centre for PhD (Hom) Programs under Kerala University of Health Sciences, Thrissur.

1.3. MANAGEMENT

The Officer in Charge is the Head of the Institution holding the administrative and financial authority under whom the research and academic section's function.

The Principal is the head of the Academic section. A Governing Council constituted by the Ministry of Ayush is tasked to take care of the policy decisions and guidance, and to direct the functioning of the Institute. The Institute Finance Committee (IFC) looks after the development of

the Institute by giving appropriate financial approval. The Director General, Central Council for Research in Homoeopathy, New Delhi is the executive controlling authority for all administrative and financial matters of the Institute. The composition of the Governing Council is as under:

1.3.1. GOVERNING COUNCIL		
Sl. No	**Designation**	**Post**
1	Secretary, Ministry of Ayush	Chairperson
2	Additional Secretary & Financial Advisor, Ministry of Health and Family Welfare	Member
3	Joint Secretary, Ministry of Ayush	Member
4	Advisor(H), Ministry of Ayush	Member
5	Director General, CCRH	Member
6	Expert in Homoeopathy, nominated by the Honorable Minister	Non-Official Member
7	Expert in Homoeopathy, nominated by the Honorable Minister	Non-Official Member
8	Expert in Academic, nominated by the Honorable Minister	Non-Official Member
9	Officer In charge, NHRIMH, Kottayam	Member Secretary

Further, the Institute Finance Committee considers all matters regarding the finances of the Institute and makes recommendations. It will decide such matters as may be delegated to it by the Governing Council. The composition of the Institute Finance Committee is as follows:

1.3.2. INSTITUTE FINANCE COMMITTEE		
S.No	**Designation**	**Post**
1	Joint Secretary, Ministry of Ayush	Chairperson
2	Advisor (H) or his nominee, Ministry of Ayush	Member
3	Director General, CCRH	Member
4	Deputy Secretary, Ministry of Ayush	Member
5	Representative of IFD, Ministry of Health and Family Welfare	Member
6	Expert in Homoeopathy, nominated by the Honorable Minister	Member
7	Officer In charge, NHRIMH, Kottayam	Member Secretary

A College Council chaired by the principal shall be responsible for recommending the academic matters implemented in the Institute with the approval of the Officer In charge.

1.3.3 COLLEGE COUNCIL		
S.No	**Designation**	**Post**
1	Principal, NHRIMH, Kottayam	Chairman
2	Head of Department (Psychiatry)	Member
3	Head of Department (Practice of Medicine)	Member Secretary
4	Associate Professor, Department of Practice of Medicine	Member
5	Associate Professor, Department of Psychiatry	Member
6	Junior Administrative Officer/ Nominated by Officer In charge, NHRIMH, Kottayam	Member
7	President, Parent-Teachers Association	Member
8	Chairman, College Union	Member

1.2 ADMINISTRATIVE SETUP FOR THE ACADEMIC SECTION

S.No	Designation
1	Assistant Director and Officer In charge of the Institute
2	Assistant Director(H)
3	Principal
4	Head of the Respective Departments (Psychiatry & Practice of Medicine)
4	PG Coordinator
5	Junior Administrative Officer
6	Accounts Officer

1.5. CAMPUS

The NHRIMH is in Kurichy Village/Grama Panchayath, Changanacherry Taluk, Post Office Sachivothamapuram in Kottayam district, Kerala. It functions from its own campus and the total available land area of the Institute is 9.15 acres, with a plinth area of 7528.46 sq.mtr. The present campus consists of: -

i. Research Section
ii. Academic Section
iii. Hospital Section
iv. Administrative Section
v. Hostel blocks for Ladies and Gents
vi. NHRIMH Canteen

SECTION – 2

2.1 . HOSPITAL SERVICES

The attached hospital, which has a 100-bed facility with 17 pay wards, provides ample clinical exposure for postgraduate trainees (PGTs). Regular General OPDs and Special OPDs cater to many clinical conditions with special importance to Mental Health. Various research programs are being undertaken by the Institute from time to time, including clinical research, collaborative research, community outreach research programs, etc.

The patients belonging to BPL (Below the Poverty Line) and research cases are provided free services as per the directions of the competent authority, while other patients are charged a nominal prescribed fee.

2.1.1. OUT-PATIENT DEPARTMENT

Separate daily OPDs for the Departments of Psychiatry and Practice of Medicine are in service. These OPD sections have Special OPDs and General OPDs for both departments. The OPD registration starts at 7:00 a.m. and continues till noon (1:00 pm) on all working days, and the OPD consultation starts at 9 a.m. All days are working days for the Post Graduate Trainees, and holiday OPD duty shall be assigned to designated PGTs/doctors on rotation basis.

2.1.2. IN-PATIENT DEPARTMENT

The IPD has separate dedicated wards for Psychiatry (Male and Female) and General Medicine (Male and Female) for other clinical conditions. Patients are provided with a nutritious diet, recreational and vocational training facilities etc.

Rehabilitation services:

i. Occupational therapy
ii. Physiotherapy
iii. Yoga Therapy Division
iv. Counseling services

2.2. SPECIALITY CLINICS

The following special clinics function under the Departments of Psychiatry and Practice of Medicine.

S.No	Day	Speciality	
		Department of Practice of Medicine	**Department of Psychiatry**
1.	Monday	Gastroenterology Mother and Child	Depression
2.	Tuesday	Infertility	Child Psychiatry
3.	Wednesday	Rheumatology Neurology	General Psychiatry
4.	Thursday	E NT Endocrinology	Child Psychiatry
5.	Friday	Dermatology	Child Psychiatry
6.	Saturday	Oncology	Child Psychiatry

2.3 OCCUPATIONAL THERAPY DEPARTMENT

The Occupational Therapy Department provides rehabilitative services for people with psychiatric disorders. Vocational, cognitive therapy and other forms of psychosocial rehabilitation are available to help patients to integrate into society. Lifestyle management, community living skills training, etc. are also imparted to the patients.

2.4 PHYSICAL MEDICINE AND REHABILITATION DEPARTMENT

The Department of Physical Medicine and Rehabilitation caters to rehabilitation services for the patients. Physiotherapists provide consultation for common diseases like arthritis and illnesses affecting muscles, bones and the nervous system and also execute treatments for the rehabilitation of psychiatric patients with somatoform disorders to improve their muscle strength, endurance and support to reduce their level of anxiety and depression.

2.5 SPEECH THERAPY

The Speech Therapy Department provides rehabilitative services for adult and children with various speech and language difficulties. The department helps to improve the areas like speech, language, communication, voice, and swallowing abilities. A speech therapist assesses the patient's difficulties and provides exercises and techniques to improve communication and safe swallowing. Speech therapy is useful for children with speech or language delays and adults who have problems after conditions such as stroke, brain injury, or neurological disorders.

2.6 SPECIAL EDUCATION SERVICES

Our Special Educator provides individualized educational and developmental support for children with Development Delays, Intellectual Disability, Autism, Learning Difficulties, ADHD, Behavioural Difficulties and other special education needs. Services include developmental and educational assessment, Individualized Education Planning (IEP), cognitive and academic skill development, attention and behavioral intervention, communication and social skill training, school – readiness programmes, parent counseling and home- based guidance. The Special Educator works collaboratively with parents and the multidisciplinary team to promote the child's overall development , independence , learning and inclusion.

2.7 MEDICAL AND PSYCHIATRIC SOCIAL WORK SERVICES

Psychiatric and Medical Social Work Department provides comprehensive psycho social support to individuals and their families by addressing their emotional, social, educational, and personal concerns. The services include individual and family counseling, psycho social assessment, crisis intervention, guidance and support during illness or emotional difficulties and assistance in coping with stress and adjustment problems. It promotes mental health awareness, healthy coping skills, social adjustment, and overall well –being, while maintaining confidentiality and respecting the dignity and rights of the individual.

2.8 DIET COUNSELLING SERVICES

The Dietitian provides both inpatient and outpatient diet counselling services. Personalized nutritional assessments are conducted by reviewing a patient's health history, weight, and lab reports to identify nutrition risks. Based on this, tailored diet plans are designed for conditions such as diabetes, kidney failure, heart disease, and more. Patients and their families are educated on how to plan healthy meals before discharge. The Dietitian also oversees hospital kitchen menus to ensure meals meet safety and nutrition standards, and updates patient care plans as health conditions change. Essential dietary guidance and lifestyle management tips are provided to support recovery and long-term wellness.

2.9 LABORATORY FACILITIES

Laboratory facilities for Haematological and Biochemical investigations are available. The investigations are charged as per Govt. approved rates. For Below poverty line (BPL) patients and research cases, these charges have been fully waived.

The other special tests related to projects that are unavailable in hospitals are being outsourced.

2.10 OTHER MEDICAL FACILITIES:

- **X-ray:** The Institute has a Digital X-ray Unit of 500 mA. As part of the radiological investigations, X-rays of the general and research cases are done on all OPD days. It is provided free of cost for BPL patients and at nominal charges for others.
- **ECG:** Available in the Institute.
- **PHARMACY:** A well-stocked Pharmacy is dispensing medicines to the patients of the Institute as per the prescriptions. Only GMP-certified medicines from quality manufacturers are provided to the patients.

2.11 COMMUNITY HEALTH/ OUTREACH HEALTH PROGRAMS

The Institute also conducts community health and outreach health programs in various places with the involvement of local NGOs/ Panchayats. The PGTs should compulsorily participate in such camps and programmes as per the assignments.

2.12 CAMPS FOR SOCIALLY BACKWARD GROUP

The Institute regularly organizes medical camps in socially and economically disadvantaged areas under the Scheduled Caste Sub Plan (SCSP) programme, in accordance with the designated project schedule.

In addition, the Institute conducts Peripheral Psychiatry Outreach Camps and provides services to inmates of Psychiatric Rehabilitation Centres. At present, nine peripheral outreach centres are functioning every month at Vaikom, Kanjiramattom, Thiruvanchoor, Ettumanoor, Thirukodithanam, Ayarkunnam, Parathode, Chengannur, and Moozhur. Patients requiring specialized evaluation and treatment are referred from these peripheral centres to the Institute.

The Institute also organizes Rural Health Awareness and Survey Camps periodically in vulnerable and underserved communities to promote mental health awareness, facilitate early identification of health problems, and improve access to healthcare services.

2.13 EPIDEMIC CONTROL CELL

The cell carries out prevention as well as treatment programs during epidemic outbreaks. The Officer In Charge or his representative is a member of the level Expert Group of 'RAECH', the official body constituted by Govt. of Kerala for Epidemic Control. This body formulates the action to be taken in an epidemic outbreak through Homoeopathy.

2.14 NATIONAL SERVICE SCHEME

The National Service Scheme is a central government sector public service program conducted by the Ministry of Youth Affairs and Sports under the Government of India. The scheme was launched in the year of 1969. This institute is functioning with a self-finance unit of NSS under Kerala University of Health Sciences, Thrissur (KUHS). All the PGTs are part of the NSS programme of the Institute and are mandated to pay the required charges as specified by the Kerala University of Health Sciences.

The objectives of NSS are,

- To identify the needs and problems of the community and involve them in problem-solving
- To develop social and civic responsibilities among themselves
- To utilize their knowledge in finding practical solutions for individual and community problems
- To acquire leadership qualities and democratic attitudes
- To develop the capacity to meet emergencies and natural disasters
- To practice national integration and social harmony

2.15 OTHER FACILITIES

a) Seminar Hall:

A fully air-conditioned seminar hall with 400 seating capacity is available at the Institute for organizing conferences, seminars, CME, and orientation training programs.

b) Information Technology (IT):

All the infrastructure facilities are available at the institute**.**

c) In-house Kitchen

A balanced nutritious diet, comprising breakfast, lunch, evening snacks and dinner, is served to the patients. The food is prepared in a hygienic environment in a well-equipped kitchen, keeping in mind the sensitive state of health of the ailing patients.

d) Power Laundry

Fully automated Power Laundry has been functioning, providing clean linen and uniforms to the patients

e) Canteen

The Canteen service is available in the Institute premises for staff, PGTs and the public attending the Hospital as per the pre-approved rate of items.

f) Ambulance Service

Two Ambulance vehicles are available which will be utilized for shifting of critical care patients when needed and also for the Peripheral OPDs/Camps

SECTION-3

3.1 LIBRARY & INFORMATION SERVICES

The Institute consists of a modern library supporting research and academic programs. 1875 volumes of books in medical and non-medical categories,10 e-journals, ONOS e-subscription and 240 CCRH publications are available for reference to the Faculties, Scientists and Postgraduate trainees, in addition to eight international and two national journals. The Institute is equipped with a digital library from which CCRH e-library and Scopus are accessible to the PGTs after obtaining the credentials from the Institute. A separate Hindi Book section is also maintained at the Central Library and Department Library.

3.2. PUBLICATIONS

All the publications of the CCRH and leading national and international medical journals are available for reference.

SECTION-4

4.1 SEMINARS AND WORKSHOPS

A well-equipped 400 capacity Seminar hall and a fully furnished meeting room are available for seminars and clinical workshops. The Institute conducts CME programs/workshops/seminars from time to time in different subjects. It is mandatory to participate in such programs by the PGTs.

SECTION-5

5.1 ACADEMIC PROGRAMS

The Institute is conducting Postgraduate programs viz. **Doctor of Medicine in Homoeopathy [M. D. (Hom.)] in two subjects, namely in Psychiatry and Practice of Medicine** affiliated to the **Kerala University of Health Sciences, Thrissur**. Both the MD (Hom) courses are conducted as per the NCH & KUHS Regulations.

5.2 TEACHING FACULTIES

DEPARTMENT OF PRACTICE OF MEDICINE

Sl No	FacultyName	Designation	Qualification,
1.	Dr.R.Sitharthan	Principal Incharge	BHMS, MD (Hom), Ph.D(Hom)
2.	Dr.S.G.S. Chakravarthy	Professor and HoD	BHMS, MD (Hom)
3.	Dr.Padigapati Dastagiri	Research Officer Scientist-1I/ Reader/ Associate Professor	BHMS, MD (Hom)
4.	Dr.R.S.Krishneswari	Associate Professor/Reader	BHMS, MD (Hom)
5.	Dr.S.R.Binuraj	Assistant Professor/Lecturer	BHMS, MD (Hom), M.Phil

DEPARTMENT OF PSYCHIATRY

Sl No	FacultyName	Designation	Qualification,
1.	Dr.R.Bhuvaneswari	Research Officer Scientist- III/ Professor and HoD	BHMS, MD (Hom)
2.	Dr.S.Karunakara Moorthi	Research Officer Scientist- III/ Professor	BHMS, MD (Hom)
3.	Dr.M.Gnnanaprakasham	Associate Professor/Reader	BHMS,MD(Hom), Ph.D(Hom),M.Sc.
4.	Dr.DhanarajKumar Rana	Research Officer Scientist- II/ Reader/ Associate Professor	BHMS, MD (Hom)
5.	Dr.Jayashree Janagam	Assistant Professor/ Lecturer	BHMS, MD (Hom)
6.	Dr.Sreeja K.R	Assistant Professor/ Lecturer	BHMS, MD (Hom)

Psychiatrist:

Sl No	FacultyName	Designation	Qualification
1.	Prof.Dr.N.D Mohan	Consultant (Psychiatrist)	MBBS, MD (Psy)

SECTION-6

6.1 MD(Hom.) COURSES

M.D. (Hom) is a three-year, full-time regular course affiliated with the Kerala University of Health Sciences, Thrissur, Kerala. The courses are conducted as per the regulations of the NCH/Kerala University of Health Sciences, Thrissur. Details of the subject & number of seats intake are as follows:

Sl No	SUBJECT	No of Seats Allotted*
1.	Practice of Medicine	13
2.	Psychiatry	12
	Total	25

*Applicable to the admissions to the academic session 2026-2029 only.

6.2. ALLOTMENT OF SEATS

The allotment of PG seats is based on the All-India Quota allocation by AACCC under AIAPGET. It will be subject to the regulations and amendments made from time to time, notified through the website.

6.3. COUNSELLING AND ADMISSION PROCESS

The designated AYUSH Admissions Central Counseling Committee (AACCC) will conduct the counselling and admission process. The candidate has to visit the respective website for more details. **Applicants should carefully read the eligibility requirements before submission of the application.**

6.4. WORKING HOURS

All Post Graduate Trainees shall be allotted any works during the 24 hours and their duty schedule will be 365 days with designated days of duty off as specified by the Institute from time to time.

6.5 RULES FOR ADMISSION

Admission to the MD(Hom) courses will be regulated by the National Commission of Homoeopathy, New delhi and Kerala University of Health Sciences, Thrissur. AACCC shall be responsible for allotting candidates as per merit under all India quotas.

6.6. CONDITIONS OF ADMISSION

1. Admission to M.D. (Hom.) Course at NHRIMH is subject to acceptance of rules and regulations of the Institute mentioned in the prospectus.
2. Those candidates, after being qualified in the AIAPGET conducted by the Government of India and whose names are forwarded by the Competent Authority, are required to report to the NHRIMH, Kottayam.
3. After document verification, the candidates must remit the required fees immediately.
4. The original certificates submitted shall not be returned to the candidates till the completion of the course. *Candidates are advised to keep sufficient number of attested photocopies of the documents* for future use/reference and record.
5. Candidates selected for the courses shall be full-time students. The candidates who are already in service get admission, must apply for study leave and No Objection Certificate

through the Competent Authority, and should to be submitted to the institute before joining.

6. Candidates claiming reservation under any category as notified by the Government of India from time to time for admission to the MD (Hom.) course shall be guided by the concerned notification and rules there under.

6.7. CERTIFICATE AND DOCUMENTS TO BE SUBMITTED ON THE DATE OF COUNSELLING/ PROVISIONAL ADMISSION

The following fee/documents are required to be submitted by the candidates at the time of admission: -

1. Fee structure: (*for details, please refer to Section 9.1*): [Payable in favour of 'Principal, NHRIMH, Kottayam' (A/C No 00000038374163491, SBI, Chingavanam, IFSC Code SBIN0070128)] via online mode only.
2. Notarized bond for Rs.1,00,000/- (Rupees one lakh only) in the prescribed format **(Annexure-I)** in non-judicial stamp paper of Rs.100/- (Rupees one hundred only).
3. Undertaking by student and parent as per **Annexure-2 and 13**.
4. Scheduled Caste/ Scheduled Tribe Certificate, if applicable, from Competent Authority, as per **Annexure-4**. The name of the caste/ tribe must be included in the Central list of Scheduled Caste/ Scheduled Tribe.
5. OBC Community Certificate, if applicable, from Competent Authority, as per **Annexure - 5 ,** issued after **01/04/2026.** The name of the Community must be included in the Central list of Other Backward Communities. (Form of OBC Certificate to be produced by the candidates belonging to OBC Category circulated vide No. 36036/2/2013 – Estt. (Res.) dated 30-05-2014, Department of Personnel and Training, Ministry of Personnel, Public Grievances & Pensions, Govt. of India.)
6. The candidates belonging to the OBC Community would also be required to submit a declaration as per **Annexure-6.**
7. Downloaded copy of the Confirmation page, Admit Card, Selection letter and Result page of All India Ayush Post Graduate Entrance Test (AIAPGET) issued by the competent authority.
8. Copy of AADHAR CARD.
9. Nationality Certificates or Photo copy of the valid Passport/ Domicile Certificate/ Birth Certificate duly attested by the Dean/Principal of the previous institution attended.
10. Admit Card/ selection letter issued by the concerned authority.
11. Xth standard pass certificate.
12. XIIth standard Pass certificate.
13. Conduct Certificate from the head of the institution last attended.
14. Transfer Certificate from the institution last attended.
15. All Mark sheets of the qualifying examination.
16. Degree Certificate of qualifying examinations.
17. Internship Completion Certificate.
18. Attempt Certificates of all examinations from the head of the institution last attended.
19. Valid Registration Certificate from the State Council/NCH. A candidate, having a valid registration certificate other than the Kerala State Medical Council shall have

to obtain Adjunct registration to undergo a PG course in the State of Kerala from the Kerala State Medical Council within three months of admission.

20. Migration Certificate issued by the respective University (if applicable).
21. Self-educational GAP Affidavit, as per **Annexure-8** by the student (applicable if the GAP is more than six months after completion of the qualifying degree).
22. Medical Fitness Certificate as per **Annexure 9**.
23. Undertaking or not having taken admission to MD (Hom) Course on earlier occasions.
24. Two recent passport-size (3.5 cm X 4.5 cm) colour photographs and two stamp-size colour photographs.
25. Anti-ragging undertakings as prescribed by the University Grants Commission on its website, www.ugc.ac.in/oldpdf/ragging/gazzetaug2010.pdf-specimen forms are at **Annexure 11 and 12.**
26. Any other relevant document.

Note: *The above certificates and testimonials (two sets) self-attested are to be submitted at the time of admission.*

Candidates already in Government Service, if selected to MD (Hom) courses at NHRIMH, shall have to apply for study leave and are required to produce the orders wherein such leaves have been sanctioned to them from the competent authority to the Principal, NHRIMH at the time of admission.

6.8. PRIVATE PRACTICE / PART-TIME EMPLOYMENT

No Postgraduate trainee enrolled on the MD (Hom) course at NHRIMH shall pursue any course of study (Regular and/or through Correspondence) run by any other College/ Board/University simultaneously. He/ She shall not indulge in any kind of private practice/ coaching or consultation practice and/or shall not accept any part-time/full-time employment in private or Govt. organizations during the period of his/her course period. He/She shall not attend any private clinics run by any other doctor at any time during the course period and/or involved in any type of fee-sharing practices. Anyone found violating these conditions during the course duration is liable to face disciplinary/legal action as decided by the Competent authority, including termination of his/her studentship.

SECTION-7

7.1. INSTITUTE REGULATIONS

Candidates are required to follow the rules and regulations of the Institute and strictly should abide the regulations of the University. This Institute shall not entertain any application/representation/letter signed collectively addressed to the authority. No correspondence/communication in the form of letters/complaints, individually or collectively, shall be sent to the higher authorities directly without prior permission of the HoD/Principal. No student shall meet /individually any political person(s)/give an interview to any media or invite any media personnel to the Institute premises without the proper prior permission of the Head of the Institution. Any student infringing up on this rule shall be dealt with appropriate disciplinary action as decided by the Principal, NHRIMH. The students shall obey the instructions of the academic in-charge/medical superintendent/other faculty members during their training, along with instructions from their respective HOD's and other departmental in-charges.

1. English shall be the only medium of instruction and examination.
2. The period of training of a Doctor of Medicine in Homoeopathy [MD(Hom)] shall be three years (full-time) duration in the department concerned.
3. Those already possessing MD (Hom) qualification from any University in India recognized by the HCC Act, 1973 or the Medical qualification recognition list of

the National Commission for Homeopathy Act 2020 (15 of 2020) shall not be eligible for admission to this Institute's MD (Hom) course.

4. The student shall be given graded responsibility in managing and treating patients entrusted to his/her care.

7.2 ATTENDANCE & LEAVE

Students are not allowed to remain absent unauthorized; this will attract disciplinary action. Biometric attendance is compulsory when the student report and leave the institute and they should also mark their attendance in the register maintained in the academic section and hospitals. All students must be punctual in attending academic activities and clinical duties as assigned by the authorities.

7.2.1 LEAVE FOR POSTGRADUATE TRAINEES

Leave cannot be claimed as a matter of right. The candidates admitted to the PG course are **eligible for 20 days of leave in an academic year** and will not be eligible for any other leave. Candidates who are absent themselves for more than the admissible period of casual leave will have their course extended by the number of extra leave availed by them subject to approval by the University and will not be allowed to attend the exam unless there is 80% attendance for each subject with completion of Course period as per rules and regulations of KUHS.

Normally, leave shall not be taken long, which will hamper their duty schedule and training. PGTs cannot take continuous leave of more than10 days, which needs to be approved by the competent authorities well in advance, and no short notice leave application will be entertained by the Institute. The un-availed leave, if any, shall not be carried forward to the next academic year. Unauthorized leave for more than ten days consecutively, including Sundays and holidays at any time during the course period will be treated as discontinuation of the course unless the student satisfies the Principal within a week there after by submitting valid and cogent reasons for such absence.

Female students studying in the institutions affiliated under KUHS, for ensuring the health of the next generation & the mother sanction is hereby accorded to implement to grant maternity leave upto six months to the female students above 18 years of age studying in the institutions by the Head of the Institution concerned. Maternity leave if taken, the course shall be extended as per the norms. (KUHS, office of Dean Student Affairs – U.O.No. 178/2049/A2/Dean SA/KUHS/2023 dated 03.04.2023.

Duty leave, medical leave or any form of leave may be permitted in genuine situations but shall not be considered as attendance to satisfy academic requirements (KUHS Academic General Regulations 2022; Pg.7), and extension of the course period is the rule for compensating such leaves (KUHS ACADEMIC REGULATIONS 2016).

All public holidays are working days for postgraduate students. The students are not entitled to avail any seasonal holidays /study leave.

7.3 CANCELLATION OF STUDENTSHIP

The Principal may, at any time before completion of the Postgraduate course either by his own motion or on receipt of a complaint from any person, after due and proper enquiry and after giving one week's notice to submit a written explanation and/or a personal hearing, order the cancellation of admission to the Postgraduate course. If, in the opinion of the Principal, any candidate had furnished false, fabricated/tampered documents or incorrect information and/or is found to have concealed/suppressed or withheld any information at the time of admission to this Institute or on later dates, shall be dealt with as per law. The practice of unfair means during the training would lead to serious consequences, including legal proceedings.

The candidate is liable to face administrative and legal consequences, including cancellation of studentship without compensation, if the Principal / HoD understand that the candidate is

involved in any activity that affects the image/reputation of the Institute or any misconduct with faculties/seniors/staff/patients/putting proxy signature in the attendance register/tampering with official documents /any other activities that would adversely affect the administrative/academic/patient care.

7.4 TRAINING

1. The training shall be based on the Homoeopathy (Postgraduate Degree Course) M.D. (Hom), 2004 Regulations of the NCH, and amendments made from time to time thereof and the syllabus adopted by the Kerala University of Health Sciences, Thrissur. All rules prescribed by the NCH & the KUHS with respect to Dissertation project-based study shall be strictly adhered to.
2. The period of training for the MD (Hom) course under the Kerala University of Health Sciences at the National Homoeopathy Research Institute of Mental Health shall be 3 years duration, after obtaining registration from any Statutory Board/council. It is a **full- time course.** The course is divided into two terms, i.e.MD (Hom) Part I and MD (Hom) Part II, each of 1 ½ years duration.
3. The emphasis for Post graduate training should be **on service-oriented training and not on didactic lectures**. The candidates should participate in seminars, group discussions, clinical meetings/ case discussions and journal clubs. Postgraduate training should be on guided discussion sessions/exposition where **sensitivity training, training in the use of language & logic, communication skills and application of clinical experience would be in focus**. The candidate will be required to write a dissertation with a detailed commentary, which would provide him/her with the necessary background training in research methods and techniques, along with the art of writing research papers and learning and making use of the library.
4. Clinical exposure will be arranged at the various OPD and IPD sections of NHRIMH. Postgraduate trainees (PGTs) shall be given intensive training in classical practical knowledge along with critical study of the subject concerned. The learner will be guided and supervised in the Science and Art of Case Taking, Case Recording, Processing, Case Analysis, Repertorisation, Diagnosis (Nosological as well as Miasmatic), Prognosis and Totality of symptoms as well as treatment of the individual case. Each Postgraduate trainee has to attend the Out Patient Department in the morning session regularly. In the second half of the day, he/she shall be available in the concerned department to pursue academic activities as directed by the HoD/Guide/PG coordinator.
5. To fulfil the objective of the Institute, the PGTs have to participate in the research projects, such as; Intra Mural Research/Clinical Research/Collaborative Research etc., carried out by NHRIMH independently or in association with any other organization as decided by the Competent Authority. They have to acquire knowledge about the methods and techniques of research work done in the respective fields.
6. **Every Postgraduate Trainee shall maintain a work diary/log book and record their daily academic and clinical activities.** A work diary/log book shall be provided by the Institute upon payment of a prescribed fee. The work diary/log book shall be certified by the Head of the Department/Guide concerned under whom he/she has undergone training. The Head of the Department/ Guide shall scrutinize the work diary/log book once in a week. On successful completion of the training, the candidate should summarize the contents and get the work diary/log book certified by the Head of the Department/Guide. The work diary/log book should be submitted for further scrutiny and evaluation to the academic section one month before applying for the University Examinations.
7. Each Postgraduate trainee will be assigned with graded responsibility which he/she has to comply with.

8. Library work is to be performed under guidance. Strict adherence to the library rules and library utilization policy is binding on all students.
9. Periodic and final evaluation is a distinctive policy of the Postgraduate training program at NHRIMH**.**

SECTION-8

8.1 STIPEND

1. The candidate admitted to the course will be paid a stipend as fixed by the Ministry of Ayush, Government of India from time to time.
2. In-Service Candidates shall not be paid a stipend if they draw leave salary or salary.
3. The stipend is payable after verification of attendance, overall performance and on recommendation of satisfactory progress by the Head of the Department and PG Coordinator/Medical superintendent of the hospital.
4. Students are discouraged from discontinuing the course at any time after the commencement of the same. **Every PGT on admission must execute a bond (Notarized) on non-judicial stamp paper of Rs.200/- in the form specified in Annexure-I;** abiding to study and complete the course and that in case he/she fails or leaves the course or if his/her admission is cancelled by the Institute before completion for any reason, he/she shall have to pay **Rs.1, 00,000/- (Rupees One lakh only) and return the total amount of stipend received by him /her from the Institute**.
5. AADHARCARD/PAN number and bank account in any branch of State Bank of India is mandatory for disbursement of Stipend through online banking.

SECTION –9

9.1 FEES, DEPOSITS AND OTHER PAYMENTS

The selected candidates shall pay the admission fee, course fee, deposits etc. as per the rule in force. All selected candidates shall pay the following fee in favour of **'Principal, NHRIMH, Kottayam' (A/C No 00000038374163491, SBI, Chingavanam, IFSC Code SBIN0070128) via online mode only** on the day of admission. Detail of fees to be paid is as follows:

Details of Fees	**Amount payable at the beginning of each session in rupees for the MD(Hom) course**		
	1st Year (in Rupees)	**2nd Year (in Rupees)**	**3rd Year (in Rupees)**
Admission Fees	2,500.00	–	–
Caution Deposit	10,000.00	–	–
University fee	4070.00		
Bulletin fee (for three years)	1,200.00	As applicable	As applicable
Hostel fees Single occupancy/ double occupancy (per 6 months)	29,800.00 / 26,800.00		
NSS fees	1500.00	----------	----------
Payable Yearly			
Course Fees	30,000.00	30,000.00	30,000.00
Library	1,200.00	1,200.00	1,200.00
Departmental fees	2,500.00	2,500.00	2,500.00
Parent Teacher Association fees	2,000.00	2,000.00	2,000.00
College union fees	1500.00	1500.00	1500.00
Total	**86,270.00 (single occupancy)** **83,270.00 (double occupancy)**	**37,200.00**	**37,200.00**

Note: The fees shall be liable to be enhanced/ modified every academic year and the students are liable to pay the modified fees accordingly.

The breakup of the University fee is as follows: -

Registration, Certificate verification and identity card Fee	3,130.00
University Union Fee	470.00
Sports Affiliation fee	470.00
Total	4070.00

Details of Hostel fees areas follows:

Sl.No	Description	Amount	Total Rs.	Remarks
1.	Admission Fee	Rs.1000.00	Rs.1000.00	One time payment.***Rs.500/-shall be Chargeable p/a for renewal in subsequent years***
2.	Caution Deposit	Rs.10,000.00	Rs.10,000.00	Refundable at the time of completion of the course*(based on the condition of the furniture/ sanitary & electrical fittings provided in the room)*
3.	Room Rent	Rs.1500.00 Per month	Rs.9,000.00 per 6 months	Single occupancy/Advance rent for six months to be paid
		Rs.1000.00 Per month	Rs.6,000.00 per 6 months	Double occupancy/Advance rent for six months to be paid
4.	Establishment Charges	Rs.800/- Per month	Rs.4,800.00 Per 6 months	(Electricity/water/other amenities)
5.	Mess Advance	Rs.5,000.00	Rs.5,000.00	***Payable during admission to hostel***
6.	Mess fee	-	-	To be decided by the Mess Committee
	Total payable at the time of admission		**Rs.29,800.00/ (Single) Rs.26,800.00 (Double)**	

NOTES

1. The Canteen facility is available at the Institute premises and the hostel mess Facility is also available.
2. The caution deposit shall be refunded to the students without any interest on request when he/she finally leaves the Institute after studies. He/She after the completion of the course could claim the balance of caution money, if any, after deduction of the charges due, subject to getting clearance from the Head of the Department/In-Charge of the Department, store section, library, hostel in-charge, accounts section and hospital etc. Students must preserve their original fees deposit receipts carefully for cancellation against the refund of the deposit money.
3. The **prescribed annual/term fees shall have to be paid by the candidate(s) at the beginning of every academic year**. Failure to pay the annual fees before the stipulated date shall invite penalty @Rs.100.00 per day.

SECTION-10

10.1 DISCIPLINE AND DUTIES

Discipline is essential in the campus. Hence the following rules are set to guide what can, should or must be done or not to be done to maintain discipline in the Institute by the student(s). **All students shall comply with the Rules, Regulations and general discipline of the Institute**, failing which appropriate administrative and/or legal action shall be initiated against the concerned student(s). It may even lead to the expulsion of the student(s) from the Institute without any compensation in lieu thereof.

1. Students are expected to behave with dignity and decorum and in conformity with the discipline of the Institute. Students shall strive at all costs to preserve the ethos of the Institute and promote its image and status by their performance, behavior and conduct.
2. All the candidates shall furnish particulars (name/address/contact telephone number(s)/Email ID etc) of their father/ legal guardian for official correspondence and of local guardian to whom Institute will contact in case of any emergency or as and when required. In case there is any change in addresses, they shall inform in writing to the Principal immediately for modification in the office records.
3. Students shall dress decently and present themselves neat and tidy, whether inside or outside the Institute. **Students must wear neatly pressed washable Doctor's Apron in the hospital premises, including laboratory, hospital and OPD/IPD.** He/she must carry the identity card and the same should be always displayed on the Apron and students shall be equipped with their own stethoscope and other accessories according to the subject of study.
4. Ragging in any form is strictly prohibited in the Institute. Ragging is a cognizable and punishable offence. Broadly speaking Ragging is "Any disorderly conduct whether by words spoken or written or by an act of teasing, treating or handling with rudeness any other student, indulging in rowdy or indiscipline activities which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in a fresher or a junior student or asking the students to do any act or perform something which, such student shall not do in the ordinary course and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the physique or psyche of a fresher or a junior student" . As per order of the Hon'ble Supreme Court of India, "[Writ Petition (Civil) No.656 of 1998 passed and order in 2001], any one indulging in ragging individually or collectively is likely to be punished appropriately and the punishment may include expulsion from the institute, suspension from the Institute or classes for a limited period or fine with public apology. The punishment shall also take the shape of:
    i. Cancellation of admission.
    ii. Suspension from attending classes and academic privileges.
    iii. Withholding/withdrawing scholarships or other benefits.
    iv. Debarring from appearing in any test/examination or other revaluation processes.
    v. Debarring from participating or representing in any regional, national or international meet, tournament, youth festival, etc.
    vi. Expulsion from the Institute and consequently debarring from admission to any other Institute.
    vii. Withholding results.
    viii. Suspension or expulsion from hostel or mess and the like.

ix. Rustication from the Institute for period ranging from six months to two years.

5. Collective punishment: When the person committing or abetting the crime of ragging is not identified, the Institute shall resort to collective punishment as a deterrent to ensure community pressure on the potential raggers. Legislation governing ragging or any provisions in the Statute/Ordinances shall be brought to the notice of the students/parents seeking admissions. College leaving / course completion certificate issued by the Institute shall have an entry apart from that of general conduct and behavior whether the student had participated in ragging and/or was punished for ragging.

6. Each student at the time of first admission to the Course and subsequently after promotion to next year must submit anti-ragging affidavit as prescribed by the University Grants Commission in its website, www.ugc.ac.in/old pdf/ragging/gazzetaug2010.pdf and online registration of the anti- ragging affidavit at www.antiragging.in.

7. No student shall indulge in any act of sexual harassment of any women. Sexual harassment means and includes such unwelcome sexually determined behavior (whether directly or by implications) as:-

(i) Physical contacts and advances.

(ii) A demand or request for sexual favour.

(iii) Making sexually coloured remarks/videos and the likes.

(iv) Any other unwelcome physical, verbal or non-verbal conduct of a sexual nature.

(v) A student found guilty of sexual harassment shall be liable to receive the following penalties:

(1) Warning, (2) Written apology, (3) Bond of good behavior, (4) Debarring entry in to a hostel/campus, (5) Suspension for a specified period of time, (6) Withholding results, (7) Debarring from examinations, (8) Expulsion from the course, (9) Denial of admission.

8. Students shall refrain from disfiguring the walls and furniture, and from other objectionable practices. Pasting posters, damaging and/or destroying the property of the Institute either willfully and/or negligently by any student or group of students shall attract severe punishment and penalty for repairing of damage caused by the student concerned. The Principal/Institute authority may also impose a collective fine on students to make good the loss.

9. Students shall be refrained from institute in case of any form of indiscipline and misbehavior / misconduct.

10. Regular and punctual attendance in academic and patient care-related activities is compulsory. Every postgraduate trainee shall at all times maintain devotion to duty. Habitual late attendance/non-availability in place of posting in time and leaving the place of posting before time is viewed as conduct unbecoming of members of the medical profession and disciplinary action may be taken against such a postgraduate trainee as decided by the PG coordinator/HOD/Principal. It is also added that punctuality in attendance is to be observed by a post graduate trainee at all levels. As per the University ordinance, no candidate shall be permitted to appear in any of the examinations of the program of the Kerala University of Health Sciences, until and unless he/she puts in minimum attendance in the Institute/concerned department.

Students whose progress and conduct are not satisfactory will not be allowed to stay/continue their studies at this institute. Recommending a student's application to appear for any Scholarship/Stipend/award/fellowship University examination shall

depend upon his/her satisfactory conduct, academic progress and required attendance.

11. Students shall not be permitted to attend classes other than their own, without the special permission of the concerned faculty.
12. The students are advised to keep mobile phones in silent mode while in class/duty
13. Any breach of discipline shall be suitably dealt with. Serious lapses of discipline and conduct shall render the student's name liable to be struck off from the roll of the Institute. If, in the opinion of the Principal, a student is not likely to be benefited by his/her continuing in the Institute or if his/her continuance is considered to be detrimental to the best interest of the Institute, the Principal may order such a student to leave the Institute. All fees paid by the student shall be forfeited. The decision of Principal shall be final.
14. Students shall not remain absent from duty/classes, or other academic and clinical activities without the prior permission of the Academic In- charge/HOD/Principal. Such absence without leave shall lead to loss of term. Unauthorized absence or irregularity; habitual late coming; disobedience or objectionable behavior of any kind shall result in the expulsion of the student from the Institute.
15. A student absenting from the Institute without proper prior permission from the appropriate authority of the Institute for more than 10 consecutive days inclusive of Sunday shall be liable to have his / her name removed from the rolls unless the student satisfies the principal within a week thereafter by assigning valid reasons for absence.
16. Possession and/or use of alcoholic beverages; firearms / combustible articles/ explosives or any lethal weapons and/or possession/use of hallucinogenic drugs and smoking in the Institute/ hostel/ hospital premises are strictly prohibited. Possessing/ using any addictive agent or narcotic substances in any form; gambling and loitering around; especially under the influence of alcohol is strictly prohibited within the institute premises. Chewing gum, bubble gum, pan, pan masala or gutka and spitting on the wall/floor is also strictly prohibited in the Institute premises/hostel, anyone found violating them shall be dealt with suitable punishment; it may even result in expulsion of the candidate from the Institute.
17. Care shall be taken to keep the surroundings clean. Waste paper and other disposables should not be littered carelessly or disposed off improperly.
18. No Society, Union and/ or Association of the students other than the one approved by the affiliating University shall be formed in the Institute and no outsider shall be invited to address a meeting without the specific permission of the Head of the Institution.
19. In any debates and other meetings conducted in the Institute, the subject of the debate shall be approved by the competent authority/ Principal and the meeting shall be chaired by a responsible person approved previously by the Competent authority.
20. It is imperative for students to volunteer themselves for Drug Proving. They shall do so under the supervision of senior faculty members.
21. Postgraduate student(s) shall be assigned to function as a guide in clinical meetings and journal clubs under the supervision of senior faculty members.
22. PGTs should actively take part in Medical camps organized on holidays and/or on weekdays, Research projects/Community health services/ Drug proving and contribution of articles to the Institute bulletin etc. under the supervision of senior faculty members of this Institute and/or under any individual authorized by Principal for the said purpose. No compensatory off shall be claimed/ allowed for such assignment.

23. PGTs could be called for duty at any time of the day and night to attend cases, which require immediate medical care.
24. The hostel and mess shall have their own rules and regulations, which shall be strictly adhered to. Every student shall observe rules and general discipline of the Institute failing which his/her name is liable to be removed from the Institute rolls. At the time of admission to the Institute, the students and their parents/ legal guardians shall sign a declaration that his/her child/ward shall abide by all the rules and regulations of the Institute.
25. Students shall not leave the Institute/ hostel premises without proper prior permission from the Warden and shall not be involved in any activity which is detrimental to the interest of the Institute and/ or brings disgrace to the Institute and its authorities, shall not affect his/her studies or studies of other students, at the same time shall not be dangerous to his/her life and/or to the life of any member of the Institute.
26. The candidates shall clear all the dues before filling out the application form for university examinations, failing which the forms shall not be submitted to the university. Academic certificates, like bonafide certificates etc., shall be issued only after the receipt of a 'No Dues Certificate' from the In-charge of the respective sections.
27. Any complaints or communications regarding the Institute shall be addressed to the Principal, NHRIMH only. No application/letter signed collectively addressed to the authority shall be entertained by this Institute. No correspondence /communication in by way of letters/ complaints individually or collectively shall be sent to the higher authority directly without prior permission of HOD/Principal. He/she shall not meet any political person(s)/ give an interview to any media or invite any media personnel to the institute premises without proper prior knowledge of the Principal/Institute Authority. Any student infringing this rule shall be dealt with by appropriate disciplinary action as decided by the Principal.
28. The Institute attaches equal importance to punctuality, conduct, discipline and studies. Parents and students shall have to extend their fullest co-operation by adhering to the code of conduct formulated by the Institute from time to time. Each trainee shall at all times maintain devotion to his/ her assigned academic and clinical duty; and do nothing which is unbecoming of a medical student.
29. Students shall not interfere in any way with the studies of other students. They shall be polite to fellow students and workers of the Institute. Misbehavior with any of the staff members (teaching or non-teaching) of the Institute shall be dealt with seriously.
30. Every student on admission shall get an identity card which should be worn while on the Institute campus, which he/she shall produce whenever demanded. The identity card shall have to be surrendered after completion of the course for getting clearance from the Academic section on course completion.
31. For all legal matters/ legal proceedings in respect of any matter(s) claiming or disputes arising out of rule/ provisions of this Institute, the Courts at Kottayam/ High Court of Kerala shall have sole and exclusive jurisdiction.
32. Students shall use only refined and decent language on the institute premises, and they shall not disturb the academic ambience of the institute.
33. Strict adherence to the Internet utilization policy shall be binding for all students.
34. All admissions in this Institute shall be provisional. The Principal may at any time before completion of the post-graduate course either by his own motion or on the application of any person after due and proper enquiry and after giving the person

one week time from the date of the receipt of the show cause notice to submit written explanation and or a personal hearing, order the cancellation of admission to the MD (Hom) course. If in the opinion of the Principal, such candidate who had furnished false, fabricated/tampered documents or incorrect information and/or is found to have concealed or withheld any information at the time of admission to this Institute and/or on later dates, shall be dealt with as per law. The practice of unfair means during any part of the training would lead to serious consequences, including legal proceedings. If Principal/Departmental Head understands that the candidate is involved in any activity that can affect the image/reputation of the Institute or any misconduct with faculties/ seniors/ staff/ patients and/or putting signature for someone other than himself/ herself in the attendance register or arranging someone to put signature on behalf of himself/ herself in his/ her absence in the attendance register in the class/during performing duty in hospital/department, appropriate disciplinary/legal action will be initiated against the candidate. At the same time tampering any official documents shall attract the same penalty. Any other action that may be considered appropriate by the Principal of the Institute shall also be taken against him/her which may include criminal prosecution. The admission shall be automatically cancelled forthwith irrespective of the stage at which the error is discovered.

35. The Institute shall not hold itself responsible for debts incurred by the students and getting involved in illegal/ immoral activities. Any student(s) found getting involved in such illegal/immoral activities shall be dealt with by appropriate disciplinary action as deemed fit.
36. The Institute cannot stand as a guarantee for any kind of loan provided by anyone to any student of NHRIMH. Loan sanctioned to any student, and recovery there from is the sole and complete liability of the loan-providing authority. The institute will not entertain any correspondence in this regard.
37. Function/parties shall not be arranged by the students without the permission of the Head of the Institution or Principal. For all functions/parties (within and/or outside Institute/hostel premises) involving members from both hostels/colleges, permission shall be obtained from the Head of the Institution through the Principal with an intimation to the respective PG Coordinator. A senior member of the staff / Staff advisor of the College Union shall be present at all such functions/parties. The function/parties shall be over by 08.00 p.m. Loud music and unwanted noise shall have to be strictly avoided in the Institute premises as it will cause in convenience to the patients staying at the in-patient department and inhabitants of the neighbouring private and Govt. institutions and residential colonies.
38. The Institute library has many books on various subjects and the student may borrow books from the library as per library rules. Strict discipline shall be maintained within the library. No one shall carry any bag/packet/personal belongings/books inside the library and, at the same time, shall not damage the library books or take away books/ journals without proper permission from the appropriate authority of the Institute library. At the same time, each library user shall take care so that others do not get distracted from their studies in the library due to his /her activities inside the library or within reading room. Any damage caused to books/journals/property of the Library by the PGTs/students shall be dealt with seriously.
39. The Office of the academic section will cater to the various academic needs of the students between 2.00p.m. to 4.00p.m. on working days only.
40. The fees and other charges including hostel rent once paid shall not be refunded even if a student leaves the Institute for any reason. No correspondence in this matter shall be entertained.

41. The prescribed fees for the term shall be paid at the beginning of every academic session. Failure to pay the term/annual fees on or before the stipulated date shall invite a suitable financial penalty.
42. No Postgraduate student is allowed to use the rooftop of the Institute and hostel buildings or climb/use any portion of the building which may cause any life threat for the individual student.
43. Candidates are required to follow the rules and regulations of the Institute by word and spirit and should also abide by the regulations of the University. They shall obey the instruction of the Head of the institution/Principal/Academic In- charge/Medical Superintendent/ other faculty members during their training along with instruction of their respective HODs and other Departmental/Section In- charge. Any student infringing this rule shall be dealt with by appropriate disciplinary action as decided by the Principal, NHRIMH.
44. No candidates individually and/or collectively shall interfere and/or prevent the normal functioning of academic activity, general administration, and/or functioning of the hospital (OPD/IPD) affecting patientcare. If anybody attempts to violate this, appropriate administrative and/or legal action shall be initiated against the concerned student(s), and even it shall extend to termination of studentship from the Institute.
45. Any student infringing upon this rule shall be dealt with appropriate legal and disciplinary action as decided by the Principal, NHRIMH, in consultation with the Head of the Institution.
46. Breakage register is maintained by the different departments and Hostel In-charge. Student can claim the refund of balance amount from the caution money after the completion of the course. The balance of caution money, if any, after deduction of the charges due shall be refunded and the refund shall be made on completion of the course, subject to clearance from the respective HOD/In-charge.
47. A student who passes out after completion of the course can claim the refund of caution money within one year from the date of passing and has to produce the original receipt issued by the accounts section of this Institute at the time of admission, failing which no application shall be entertained except in special circumstances beyond the control of the candidates. At that time of refund of caution money, a candidate shall be required to produce a 'No Dues Certificate' in prescribed proforma available with the Academic Assistant. Caution deposit shall be refunded only after completion of the MD (Hom) course, even when a student is leaving between the courses.
48. Every student shall familiarize himself/herself with the rules and regulations laid down by the Institute and also formulated and announced by the Principal, NHRIMH from time to time.
49. In all matters, whether covered or not in the existing rules, the decision of the Head of the Institution, NHRIMH shall be final.
50. The rules are subject to change in accordance with the decision of the Institute from time to time. The Head of the Institution, NHRIMH, reserves the right to make any addition to or omission from or alteration in the above rules and regulations, including fee structure, without prior notice.
51. Admission to the MD (Hom) course in this Institute shall be treated as consequential to acceptance of rules and regulations mentioned above, which were thoroughly read and understood by the student and also his/her parents/legal guardian.

SECTION-11

INDISCIPLINE / MISCONDUCT:

Any act/conduct/behavior or violation/defiance of any instructions/regulations of the Institute shall be construed as misconduct. The definition of misconduct is not exhaustive but inclusive of any act which, according to the authority, is contrary to the standard norms, regulations, and discipline of the Institute.

SECTION 12

POWER TO REVISE ORDERS AND MODIFICATIONS

Notwithstanding anything contained in the prospectus, the Head of the Institution, NHRIMH, may at any time, on their own volition or otherwise after calling for records of the case, revise any orders passed by the subordinate authority with prior approval of competent authority.

The Prospectus is subject to modifications/additions/deletions as may be deemed necessary by the Competent Authority.

ANNEXURE - I

PROFORMA FOR BOND BY STUDENT

[To be executed by all the candidates provisionally selected for admission to MD (Hom) Course (Session 2026-29) on Rs.100/-Non Judicial Stamp Paper; NOTARISED]

Know All Men that, I .....……...…… aged _____S/O,D/O,W/O .....Resident of .....PS …..... District ….....… State of ……..... provisionally selected for Postgraduate Degree in MD(Hom) Course 2026-2029 in the subject of.....….at National Homoeopathy Research Institute in Mental Health, Sachivothamapuram P.O., Kottayam-686532. Kerala on the…Day of……, do here by undertake to complete the said course as per the requirement of the University/Institute. In the event of my leaving the studies in between at any point during the course without completion of the course, I bind myself to the National Homoeopathy Research Institute in Mental Health, Kottayam for payment to the National Homoeopathy Research Institute in Mental Health of a sum of 1 ,00,000/- (Rupees One lakh only) over and above refund of the entire amount received as stipend up to that date.

Date: **Full Signature of the candidate**

Station:

Signed by the above bounden in presence of:

WITNESS	**SURETIES**
Signature:	Signature:
Name and address in full	**Name and address in full**
Signature:	Signature:
Name and address in full	**Name and address in full**

N.B: Witness and Sureties should be preferably by Permanent Gazetted Officers or individuals having landed properties in their name or individuals in fulltime permanent service with PAN.

ANNEXURE–2

PROFORMA FOR UNDERTAKING BY THE STUDENT

{To be executed by all the candidates provisionally selected for admission to MD(Hom) Course (Session 2026-29) typed on Rs.10/- Non-Judicial Stamp Paper; and shall be NOTARISED}

Each student seeking admission to the MD (Hom) course at the National Homoeopathy Research Institute in Mental Health and his/her parent/legal guardian are required to submit the undertaking on the day of admission to the course.

I do hereby undertake and declare as follows:

1. I,_____Son/daughter of_____, having been recommended for admission to National Homoeopathy Research Institute in Mental Health, Kottayam,, have received a copy of the prospectus of National Homoeopathy Research Institute in Mental Health, and I have carefully read and fully understood the discipline and duties and General Rules of the Institute as well as Hostel, described in the prospectus [herein after referred as Regulations of the Institute]
2. I have understood what constitutes misconduct and /or indiscipline as mentioned in the Regulations of the Institute.
3. I have made myself aware of the penal and administrative action that may be taken against me in the event I am found abetting indiscipline and /or misconduct, actively or passively or being a part of a conspiracy to promote in discipline and/or misconduct.
4. I do hereby undertake that
    i. I will not indulge in any behavior or act that may be constituted as indiscipline and/or misconduct.
    ii. I will not participate in or a better propagate through any act of commission or omission that may be constituted as misconduct and/or indiscipline with reference to Regulations of the Institute.
    iii. I, individually or collectively, will not interfere with or prevent the normal functioning of academic activity, general administration, or the functioning of the hospital (OPD/ IPD) affecting patient care.
5. I do hereby affirm that, if found guilty of any misconduct and/or indiscipline, I would be liable for punishment according to the Regulations of the Institute without prejudice to any other action that may be taken against me as available under the law of the land.
6. I do hereby declare that, I have not been expelled or debarred from admission in any Institution on the account of found guilty of any misconduct and/or indiscipline, abetting or being a part of a conspiracy to promote, indiscipline by any authority/Institute and I further affirm that incase if at any point of time during my study it is found that I have declared falsely or that the declaration contains any untrue statement, my admission shall automatically stand cancelled.

7. I do hereby affirm that I have read and understood the contents, purports and implications of the aforesaid declaration. This undertaking is being made out of my own volition, in sound mind and health and without any undue influence, coercion, force and/or compulsion**.**

8. The statements made in the aforesaid paragraphs are true to the best of my knowledge and belief**.**

Signature of the deponent

Date: Address: Permanent & Correspondence

Place: Telephone No. Landline/Mobile

Email ID

Confirmed and agreed to and witnessed by:

1.

2.

Signature of the Guardian

ANNEXURE-3

Application for Hostel (Ladies/Gents) accommodation at National Homoeopathy Research Institute in Mental Health, Kottayam. Kerala.

Application No. :

Self-Attested Latest Photograph

☐ **LADIES** ☐ **GENTS**

Year of Admission :

AIAPGET Roll No. :

Course :

Year : ☐ **1st Year** ☐ **2nd Year** ☐ **3rd Year**

a. Name of Applicant (In Block letters) :

b. Age and Date of Birth :

c. Blood Group :

d. Permanent Address :

e. Address for Communication :

f. Mobile No. and email id :

g. Aadhar Card Number :

h. Name and address of Parent /Guardian with Mob.No. and Email. Id :

i. Alternate Contact No, in case of emergency :

j. Preference for Room : ☐ Single ☐ Double

I,……son/daughter of ……. hereby state that I have read and understood the Hostel Rules and Regulations of NHRIMH, Kottayam and agree to abide by them. In the event of my violating any of the rules, I understand that I am liable to be evicted from the Hostel without notice from payment of any fine imposed there on and other legal consequences.

Name of the Candidate with Signature

I……...Parent/Guardian of……
hereby undertake that my son/daughter will abide by all the rules and regulation of NHRIMH, Kottayam hostel and also make timely payment of hostel fee and dues the contravention of which will entail eviction from hostel and other disciplinary/legal action and I also agree to deduct.

Name and signature of the Parent/Guardian
(Copies of Admission letter & Aadhar Card to be attached)

……

FOR OFFICE USE ONLY

Date:

Room No. Allotted :

Details of Fees paid :

Admission Fee : Receipt No. & Date.

Caution Deposit : Receipt No. & Date.

Rent Advance : Receipt No. & Date.

Warden Chief Warden Principal Officer Incharge

ANNEXURE-4

Form of Caste Certificate to be produced by a candidate belonging to

Scheduled Caste or Scheduled Tribe Category in support of claim

Form of caste certificate as prescribed in MHAOM No.42/21/49-NSGdated28-01-1952 as revised in the Department of Personnel & AR letter No.36012/6/76- Esst. (SCT) dated 29-10- 1977, to be produced by a candidate belonging to Scheduled Caste and Scheduled Tribe Category in support of his claim.

This is to certify that Shri/Smt.*/Kumari* ……. Son/daughter* of ……of village/town* ……... in District/ Division …… of the State / Union Territory*……...belongs to the ……Cast/Tribe* which is recognized as a Scheduled Caste/Schedule Tribe* under:

The Constitution (Scheduled Castes) Order, 1950.
The Constitution (Scheduled Tribes) Order, 1950.
The Constitution (Scheduled Castes) (Union Territories) Order,1951.
The Constitution (Scheduled Tribes) (Union Territories) Order, 1951.

[As amended by the Scheduled Castes and Scheduled Tribes Lists (Modification Order)1956,the Bombay Reorganization Act,1960,the Punjab Reorganization Act, 1966, the State of Himachal Pradesh Act, 1970, the North-Eastern Regions (reorganization) Act, 1971 and the Scheduled Castes and Scheduled Tribes Order (Amendment) Act,1976.

*The Constitution (Jammu and Kashmir) Scheduled Castes Order, 1956;

*The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959, as amended by the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976.

*The Constitution (Dadra and Nagar Haveli) Scheduled Castes Order, 1962;

*The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order, 1962;

*The Constitution (Pondicherry) Scheduled Castes Order, 1964;

*The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967;

*The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968;

*The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968;

*The Constitution (Nagaland) Scheduled Tribes Order,1970;

*The Constitution (Sikkim) Scheduled Castes Order,1978;

*The Constitution (Sikkim) Scheduled Tribes Order,1978;

*The Constitution (Jammu and Kashmir) Scheduled Tribes Order, 1989;

*The Constitution (Scheduled Castes) Order (Amendment) Act,1990;

*The Constitution (Scheduled Tribes)) Order (Amendment) Act,1991;

*The Constitution (Scheduled Castes) Order (Amendment) Act,1990;

*The Constitution (Scheduled Tribes) Order Second Amendment Act, 1991;

This certificate is issued on the basis of the Scheduled Castes / Scheduled Tribes Certificate issued to Shree/Smt.…….....…..…….....…father/mother* residing in District/ Division*…....…… of the State/Union Territory* …….....……. Who belong to the Caste/Tribe* which is recognized as a Scheduled Castes / Scheduled Tribes in the State/ Union Territory* Issued by the…….....…….....……., dated…….....……Shri/Smt.*/Kumari* and/or*his/her*family ordinarily reside(s) in village/ town*……District/Division*of the State/ Union Territory*of……

Signature
Designation
(With Office Seal)

ANNEXURE–5

Form of OBC Certificate to be produced by the candidates belonging to OBC Category circulated vide No. 36036/2/2013 – Estt. (Res.) dated 30-05-2014, Department of Personnel and Training, Ministry of Personnel, Public Grievances & Pensions, Govt. of India.

This is to certify that Shree/Smt./Kumari ……son/daughter of……of village / town / district / division……. belongs to……community which is recognized as a backward class under the Government of India, Ministry of Social Justice and Empowerment Resolution No._____dated__*. Shree/Smt./Kumari*…….and/or his/her family ordinarily reside(s) in the District/Division of……State/ Union Territory.

This is also certified that she/he does not belong to the persons/selections (Creamy Layer) mentioned in the Column 3 Schedule to the Government of India, Department of Personnel & Training O.M. No. 36012/22/93- Estt. (SCT) dated 08-09-1993**

District Magistrate Deputy Commissioner, etc.

Dated
Seal:

*-The authority issuing the certificate may have to mention the details of the Resolution of the Govt.of India, in which the caste of the candidate is mentioned as OBC

**-As amended from time to time

Note:-The term ordinarily resides used here will have the same meaning as in *Section 20* of the *Representation of the Peoples Act. 1950*. Community which is recognized as backward class:

1) Resolution No. 12011/68/93-BCC dated 10-09-1993 published in the *Gazette o f India, Extra- Ordinary, Part–I Section–I, No.186 dated 13-09-1993.*

2) Resolution No.12011/9/94-BCC dated 19-10-1994 published in the *Gazette of India, Extra-Ordinary, Part–I Section–I, No.163 dated 20-10-1994.*

3) Resolution No.12011/7/95-BCC dated 24-05-1995 published in the *Gazette of India, Extra-Ordinary, Part–I Section–I, No.88 dated 25-05-1995.*

4) Resolution No.12011/96/93-BCC dated 09-03-1996

5) Resolution No. 12011/44/96-BCC dated 06-12-1996 published in the *Gazette of India, Extra- Ordinary, Part–I Section–I, No.210 dated 11-12-1996.*

6) Resolution No.12011/13/97-BCC dated 03-12-1997

7) Resolution No.12011/99/94-BCC dated 11-12-1998

8) Resolution No.12011/68/93-BCC dated 27-10-1999

9) Resolution No. 12011/88/98-BCC dated 06-12-1999 published in the *Gazette of India, Extra- Ordinary, Part–I Section–I, No.270 dated 06-12-1999.*

10) Resolution No. 12011/36/99-BCC dated 04-04-2000 published in the *Gazette of India, Extra- Ordinary, Part–I Section–I,No.71 dated 04-04-2000.*

11) Resolution No. 12011/44/99-BCC dated 21-09-2000 published in the *Gazette of India, Extra- Ordinary, Part–I Section–I, No.210 dated 21-09-2000.*

Authorities who can issue OBC certificate are

1) District Magistrate/Additional District Magistrate/Collector, Deputy Commissioner/ Additional Deputy Commissioner/Deputy Collector/ 1st Class Stipendiary Magistrate / Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner.

2) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate

3) Revenue Officer not below the rank of Tehsildar

4) Sub-Divisional Officer of the Area where the candidate and/or his/her family normally resides.

ANNEXURE–6

DECLARATION TO BE SUBMITTED BY THE OBC CANDIDATES IN ADDITION TO THEIR OBC CERTIFICATE

I Shri/Smt/Kumari/…….....…..Son/daughter of ……Residing at……, district/division…….State/ Union Territory of…….. do hereby declare that I belong to the_____caste/ community; which is recognized as Other Backward Class by the Govt. of India, for the purpose of reservation in service/ education as per the Order contained in the Department of Personnel &Training, Ministry of Personnel, Public Grievances &Pensions, Govt. of India O.M.No.36012/22/93- Estt.(SCT)dated08-09-1993**.

It is also declared that I do not belong to the persons/ selections (Creamy Layer) mentioned in the Column3Schedule to the Government of India, Department of Personnel &Training

O.M.No.36012/22/93-Estt.(SCT) dated 08-09-1993**and modified by the Department of Personnel & Training, Ministry of Personnel, Public Grievances &Pensions, Govt. of India O.M.No.30633/3/2004 Estt.(Res.) dated 09-03-2004 and14-03-2008 and **O.**M. No. 36033 /1/2013Estt. (Res.) dated 27-05-2013.

(Candidates who considered themselves eligible for this category are advised to ensure their eligibility by getting themselves examined at any Government Medical College/ District Hospital/ Government Hospital. However, candidates may kindly note that in cases of selection under PH category, they are required to produce Disability Certificate from the respective disability assessment boards, before their scheduled date of counselling.)

ANNEXURE – 7

Proforma for ECONOMICALLY WEAKER SECTION (EWS) Certificate

(INCOME & ASSETS CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS)

Government of……..

(Name & Address of the authority issuing the certificate)

Certificate No…….. Date:

VALID FOR THE YEAR…….

This is to certify that Shri/Smt./Kumari…… Son/Daughter/Wife of ……. permanent resident of ……...Village/Street……Post Office ……District ……. in the State/Union Territory……Pin Code…… whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual Income* of his/her family** is below Rs.8 lakh (Rupees Eight Lakh only) for the financial year…… His /Her family does not own or possess any of the following assets*** :

I. 5 acres of agricultural land and above

II. Residential flat of 1000 sq.ft. and above

III. Residential plot of 100 sq. yards and above in notified municipalities

IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

Shri/Smt./Kumari…… belongs to the……caste which is not recognized as a Scheduled Caste, Schedule Tribe and Other Backward Classes (Central List)

Recent Passport size attested photograph of the applicant

Signature with seal of office……

Name ……

Designation ……

---

*Note 1 : Income covered all sources i.e. salary, agriculture, business, profession, etc.

**Note2: The term 'Family" for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years are also his/het spouse and children below the age of 15 years

*** Note 3 : The property held by a "Family' in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status

The authorities competent to issue EWS Certificates are indicated below:

(i) District Magistrate/Additional Magistrate/ Collector/Deputy Commissioner/Additional Deputy Commissioner/ Deputy Collector/1st Class Stipendiary Magistrate/ Sub-Divisional Magistrate/ Taluk Magistrate/Executive Magistrate/ Extra Assistant Commissioner (not below the rank of 1st Class Stipendiary Magistrate)

(ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/ Presidency Magistrate

(iii) Revenue Officer not below the rank of Tehsildar and

(iv) Sub- Divisional Officer of the area where the candidate and/or his/her family resides.

Note: *The date of issue of EWS certificate should be after 31st March 2026.*

ANNEXURE–8

To be executed by all the candidates provisionally selected for admission to MD (Hom) Course (Session 2026-29) typed on Rs.10/- Non-Judicial stamp paper and shall be Notarised)

PROFORMA FOR EDUCATIONAL GAP AFFIDAVIT

I, Dr.....wife /daughter/son of Shri..... aged about.....years residing at.....District……State of..... do solemnly affirm that

a. That I have completed one year compulsory rotatory Internship prescribed by Central Council of Homoeopathy as a part of 5 ½ years BHMS Degree Course from…….to……..at……

b. That after completion of my Internship, I was engaged in …… (nature of activity undertaken during the period) till the date of this affidavit

c. That I have not been awarded with M.D.(Hom.) Degree so far from any University in India till the date of this affidavit.

Date:
Place:

Signature of the deponent Address

Oath Commissioner

ANNEXURE-9

MEDICAL CERTFICATE

(To be filled in, not below the rank of Civil Surgeon/Chief District Medical Officer of a District General Govt. Hospital, to be submitted by the candidate at the time of counselling/admission)

Recent passport size photograph duly attested by the Medical Officer.

Signature of the applicant (in full)_____

Does the applicant, to the best of your judgment, suffer from any defect of vision?

Yes/No

Can the candidate to the best of your judgment readily distinguish the pigmentary colors?

Yes/No

I do hereby certify that I have personally examined Dr.....

Son/Daughter/Wife of Mr.....

Resident of Village/Town.....PS.....

District.....State .....

whose signature is given above, a candidate for admission to MD (Hom) course at National Homoeopathy Research Institute in Mental Health, Kottayam and cannot discover that he/she has any disease, constitutional affection of bodily infirmity expect.

I do consider/do not consider this a disqualification for admission to MD (Hom.) course at National Homoeopathy Research Institute in Mental Health, Kottayam. His/her age, according to his/her own statement, is years, and as per his / her appearance, he/she is about_____years.

Marks of Identification: 1)

2)

Place:
Date:

Civil Surgeon/ Chief Medical Officer with Seal

ANNEXURE-10

FORMAT FOR CERTIFICATE OF DISABILITY

(As per Rights of Person with Disability Act 2016)

Recent passport size photograph duly attested by the Medical Officer.

(For Admission to MD(Hom) Courses in All India Quota)

National Homeopathy Research Institute in Mental Health, Kottayam. Kerala.

Certifiacte No. …… Dated…….....……

This is to certify that Dr./Mr./Ms……Aged……Years Son/Daughter of Mr…….. R/o…….Rank No.……is suffering from…… (Name of The Disease) and has Permanent Physical Imapirment (PPI) of Left/Right/Both Lower Limb. He/She is Locomotor disabled and has the percentage of ……..… (in words)……..…….. (in figure) of (40%-70%) disability of lower limbs. He/She is eligible / NOT eligible for admission in MD(Hom) Courses as per NCH guidelines.

Recent Passport size photograph of the candidate duly attested by the issuing authority.

Concerned Specialist:	Concerned Specialist:	Concerned Specialist:
Name with Signature & Seal:	Name with Signature & Seal	Name with Signature & Seal:

ANNEXURE–11

PROFORMA FOR ANTI-RAGGING UNDERTAKING BY THE STUDENT

1. I,_____Son/daughter of_____, having been admitted to National Homoeopathy Research Institute in Mental Health, Kottayam, have received a copy of the UGC Regulations on curbing the menace of ragging in higher Educational Institution,2009 [herein after called as "The Regulations"] carefully read and fully understood the provisions contained in the said regulations.
2. I have, in particular perused the *Clause 3* of The Regulations and I am aware as to what constitutes ragging.
3. I have also, in particular, perused the *Clause7&9.1*of the Regulations and I am fully aware of the penal and administrative action that is liable to be taken against me in case, I am found guilty of or abetting, ragging, actively or passively or being part of a conspiracy to promote ragging.

I hereby solemnly aver and undertake that

- I will not indulge in any behavior or act that may be constituted as raging under *Clause 3 of The Regulations.*
- I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under *Clause3 of The Regulations.*

4. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to *Clause 9.1 of The Regulations*, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
5. I hereby declare that I have not been expelled or debarred from admission in any institution in the country on the account of being found guilty of, abetting or being a part of a conspiracy to promote ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of this affidavit is false and nothing has been concealed or misstated therein.

Verified at(place) ____on this the_ (day) of …… (month) ……..(year).

Signature of deponent

Name:

ANNEXURE–12

PROFORMA FOR ANTI-RAGGING UNDERTAKING BY PARENT/ LEGAL GUARDIAN

1. I, (Mr./Mrs).....(full name of parent/guardian)father/mother/guardian of.....(full name of the Student with admission/registration/enrolment number).....having been admitted to National Homoeopathy Research Institute in Mental Health, Kottayam, have received a copy of the UGC Regulations on curbing the menace of ragging in higher Educational Institution, 2009 [herein after called the "Regulations"] carefully read and fully understood the provisions contained in the said regulations.
2. I have in particular perused the *Clause3* of the Regulations and I am aware as to what constitutes ragging.
3. I have also, in particular, perused the *Clause 7 and 9.1*of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, or actively or passively, or being a part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that
   - My ward will not indulge in any behavior or act that may be constituted as ragging under *Clause 3 of the Regulations.*
   - My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under *Clause3 of The Regulations.*
5. I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to *Clause 9.1 of the Regulations*, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.
6. I hereby declare that my ward has not been expelled or debarred from admission in any Institution in the country on the account of found guilty of abetting or being a part of a conspiracy to promote ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared on this .....day of .....month of .....year.

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of this affidavit is false and nothing has been concealed or misstated therein.

Verified at ……(place) on the……. Day of ……..(Month)…….(year)

Signature of deponent Name:

Address:

Telephone/Mobile No:

ANNEXURE–13

PROFORMA FOR UNDERTAKING BY PARENT / LEGAL GUARDIAN

{To be typed on a Rs10/-Non-Judicial Stamp Paper and shall be NOTARISED}

1. I,.....father/mother/legal guardian of……....., having been admitted to National Homoeopathy Research Institute in Mental Health, Kottayam, have received a copy of the prospectus, carefully read and fully understood the discipline and duties and General Rules of the Hostel [herein after referred as Regulations of the Institute]
2. I have, in particular understood what constitutes indiscipline and/or misconduct with reference to the Regulations of the Institute.
3. I have also made myself fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found to be abetting indiscipline and /or misconduct actively or passively or being a part of a conspiracy to promote indiscipline and or misconduct.
4. I do hereby under take that
    - My ward will not indulge in any behavior or act that may be constituted as misconduct and/or indiscipline with reference to the Regulations of the Institute.
    - My ward will not participate or abet or propagate through any act of commission or omission that may be constituted as indiscipline and/ or misconduct with reference to the Regulations of the Institute.
    - My ward individually and/or collectively will not interfere and/or prevent the normal functioning of academic activity; general administration and/or functioning of hospital (OPD/IPD) affecting patient care.
5. I do hereby declare that if my ward is found to be undisciplined, he is liable for punishment according to Regulations of the institute without prejudice to any other action that may be taken against him/her under law of the land for the time being in force.
6. I do hereby declare that my ward has not been expelled or debarred from admission in any Institution in the country on the account of found guilty of abetting or being a part of a conspiracy to promote misconduct and/or indiscipline; and further affirm that, in case the declaration is found to be un true, the admission of my ward is liable to be cancelled.
7. I do hereby affirm that I have read and understood the full contents, purports and implications of the aforesaid declaration. This under taking is being made out of own volition, in sound mind and health and without any undue influence, coercion, force and/or compulsion**.**
8. The statements made in the aforesaid paragraphs are true to the best of my knowledge and belief**.**

Place: Signature of the Deponent

Date : Address:

Telephone No. Landline/Mobile Email